[Your Name]

[Business or Brand Name]

[Address]

[Optional - Email address]

[Today´s Date]

[Name of Recipient]

[Title]

[Business or Brand Name, if applied]

[Address]

Dear [Name of Recipient] we hereby submit a non-binding letter to express our interest in [insert more detailed description of transactions here]

This letter of intent will not be, under any circumstances, legally binding for any of the parties and may be subject in the future to further amendment or modification. In any case, the conditions of the transaction must be stipulated in a contract.

Sincerely,

(Sign here)

[Your Name]